



County of Los Angeles
CHIEF ADMINISTRATIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION • LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://cao.co.la.ca.us>

DAVID E. JANSSEN
Chief Administrative Officer

Board of Supervisors
GLORIA MOLINA
First District

YVONNE B. BURKE
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

March 23, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**ACCEPT GRANT FUNDS FROM THE DEPARTMENT OF HOMELAND SECURITY'S
OFFICE FOR DOMESTIC PREPAREDNESS (ODP) AND APPROVE
APPROPRIATION ADJUSTMENTS FOR THE GRANT FUNDS (ALL
SUPERVISORIAL DISTRICTS AFFECTED) (4 VOTES)**

**JOINT RECOMMENDATION WITH THE DIRECTOR, DEPARTMENT OF CORONER,
DISTRICT ATTORNEY, DIRECTOR OF HEALTH SERVICES, DIRECTOR OF HUMAN
RESOURCES, FIRE CHIEF, CHIEF, OFFICE OF PUBLIC SAFETY, INTERIM
DIRECTOR OF PUBLIC WORKS, AND THE SHERIFF THAT YOUR BOARD:**

1. Accept \$36,596,000 in grant funds from the 2004 Homeland Security Grant Program. \$17,747,000 will be distributed to County entities, and \$18,849,000 will be distributed to local jurisdictions. The County as the Operational Area leader serves as a pass through for these grant funds. This grant funds emergency prevention, preparedness, and response personnel to prevent, deter, respond to, and recover from threats and incidents of terrorism.
2. Approve Appropriation Adjustment in the amount of \$17,747,000 to recognize funding from this grant in 2004-05 (See Attachments).
3. Authorize the County's Purchasing Agent to proceed with the solicitation and purchase of fixed asset items in excess of \$250,000 (Exhibit 1).

IT IS RECOMMENDED THAT YOUR BOARD, ACTING AS THE GOVERNING BOARD OF THE CONSOLIDATED FIRE PROTECTION DISTRICT (DISTRICT) OF LOS ANGELES COUNTY:

1. Accept the transfer of \$2,431,000 in first responder grant funds.
2. Authorize the County's Purchasing Agent to proceed with the solicitation and purchase of fixed asset items in excess of \$250,000 (Exhibit 1).

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The Department of Homeland Security (DHS) has released grant monies to assist local governments in their efforts to prepare for, prevent, and respond to terrorism. This includes funding for the purchase of equipment and training for first responders, as well as funding for planning and exercises.

The Board has given the Chief Administrative Office, Office of Emergency Management (OEM), authorization to administer this grant. OEM has already applied for, and been awarded, this grant on behalf of the Los Angeles County Operational Area. Now that the grant has been awarded, departments and the District approved for funding under this grant must obtain appropriation authority before beginning the purchasing process.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

Access to these grant funds addresses the following County Strategic Plan goals:

- Goal No. 1: *Service Excellence*, Strategy 1 – Develop standards for user-friendly service by improving the ability of first responder agencies to deal with terrorism.
- Goal No. 2: *Workforce Excellence*, Strategy 2 – Create a positive workforce by providing assistance to develop the tools necessary to respond to any emergency, including terrorism.
- Goal No. 3: *Organizational Effectiveness*, Strategy 3 – Collaborate across functional and jurisdictional boundaries by promoting regional capabilities for planning and response to acts of terrorism.
- Goal No. 4: *Fiscal Responsibility*, Strategy 2 – Invest in public infrastructure by providing grant funds for the purchase of needed equipment.

- Goal No. 5: *Children's and Families' Well-Being*, Strategy 2 – Engage departments in planning efforts towards achieving the five outcomes for children and families by enhancing their safety and survival.
- Goal No. 8: *Public Safety*, Strategy 3 – Identify essential equipment and necessary training for all County first responders by evaluating/assessing previous equipment purchases, and planning and exercising for the proper use of the equipment.

FISCAL IMPACT/FINANCING

This grant is fully funded by ODP. There is no cost-share or matching fund requirement.

Approval of the Appropriation Adjustment will increase OEM's 2004-05 Budget by \$17,747,000. \$3,170,000 will be used for the following: 1) Grant administration, 2) Purchases for an Alternate Emergency Operations Center, 3) Exercises, and 4) Equipment for Emergency Operations Center enhancements. The remaining \$14,577,000 will be transferred to those departments and the District who were awarded funding under this grant. Funds will be transferred as follows:

- Department of Coroner will be reimbursed \$275,000. This will increase spending authority in Salaries and Employee Benefits by \$78,000, Services and Supplies by \$94,000 and Fixed Assets by \$103,000.
- District Attorney will be reimbursed \$169,000. This will increase spending authority in Services and Supplies by \$169,000.
- Department of Health Services will be reimbursed \$3,243,000. This will bring spending authority in Services and Supplies to \$629,000 and in Fixed Assets to \$2,614,000.
- Sheriff's Department will be reimbursed \$8,261,000 for expenditures in the amount of \$6,530,000 for Services and Supplies, \$1,725,000 in Fixed Assets, and \$6,000 in Salaries and Employee Benefits.
- Office of Public Safety will be reimbursed \$75,000. This will increase spending authority in Services and Supplies by \$75,000.
- The Fire District will be reimbursed \$2,431,000 for expenditures in the amount of \$292,000 for Services and Supplies, by \$1,682,000 for Fixed Assets, and by \$457,000 in Salaries and Employee Benefits.

- Department of Public Works will be reimbursed \$123,000 for Fixed Assets - Building Improvements.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The Governor's Office of Emergency Services provided the Los Angeles County Operational Area with specific guidelines for the administration and management of this grant. These guidelines detail the activities and expenditures that are allowable.

CONTRACTING PROCESS

The acquisition of equipment as identified in Exhibit 1 is under the statutory authority of the County's Purchasing Agent, and will be requisitioned, solicited, and purchased in accordance with County Purchasing Policies and Procedures.

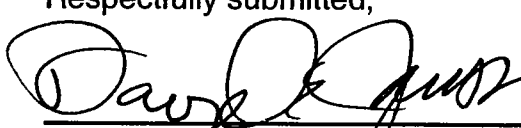
IMPACT ON CURRENT SERVICES (OR PROJECTS)

These grant funds will enable the County to purchase equipment and conduct exercises. The funds will also be used to develop terrorism response plans. As a result, first responders will be better prepared to prevent, deter, respond to and recover from threats and incidents of terrorism.

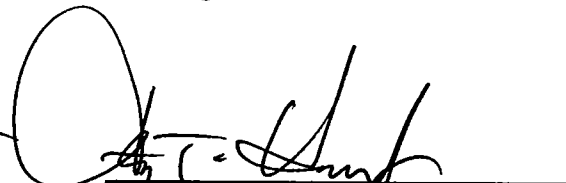
CONCLUSION

Upon execution by the Board of Supervisors, please send an adopted copy of this action to the Office of Emergency Management for processing.

Respectfully submitted,



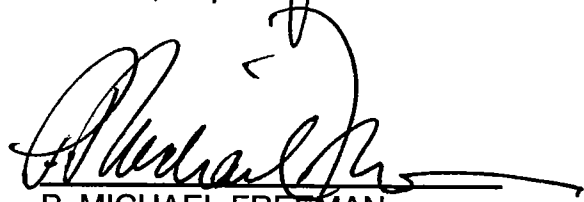
DAVID E. JANSSEN
Chief Administrative Officer



ANTHONY T. HERNANDEZ
Director, Department of Coroner

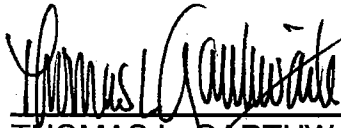


STEVE COOLEY
District Attorney




P. MICHAEL FREEMAN
Fire Chief

Honorable Board of Supervisors
March 23, 2005
Page 5



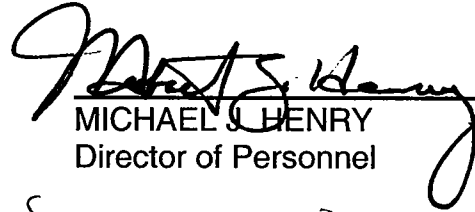
THOMAS L. GARTHWAITE, M.D.
Director & Chief Medical Officer



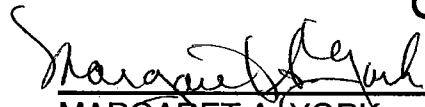
LEROY D. BACA
Sheriff



DONALD L. WOLFE
Acting Director, Department of Public Works



MICHAEL J. HENRY
Director of Personnel



MARGARET A. YORK
Chief, Office of Public Safety

DEJ:CP:LD:jl

Attachments

- c: Executive Officer, Board of Supervisors
 County Counsel
 Auditor-Controller
 Department of Coroner, Investigations Section
 Fire District
 Fire District – Materials Management Division
 Department of Health Services, Public Health
 Department of Health Services – Emergency Medical Services Agency
 Internal Services Department – Purchasing Division
 Sheriff's Department, Emergency Operations Bureau
 Department of Public Works, Disaster Services Group

76R 352M 11/83

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. 060

DEPARTMENT OF CHIEF ADMINISTRATIVE OFFICE

March 08, 2005

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR**4 VOTES****Fiscal Year 2004-05****SOURCES:**

Chief Administrative Office
Emergency Preparedness & Response
Intergovernmental Revenue - State Other
A01-BS-12600-8831
\$17,747,000

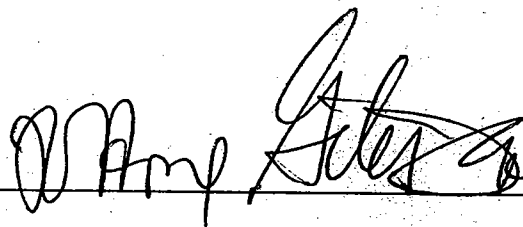
USES:

Chief Administrative Office
Emergency Preparedness & Response
Services & Supplies
A01-BS-12600-2000
\$17,747,000

JUSTIFICATION:

Appropriation adjustment is necessary to accept funding for the Homeland Security Grant 2004. This adjustment will recognize \$17,747,000 in grant funds awarded by the Department of Homeland Security's Office of Domestic Preparedness through the Governor's Office of Emergency Services. These funds will be used for the following: reimbursement to approved departments to purchase equipment, provide training and exercises for first responders; administer the grant; purchase equipment to enhance the Emergency Operations Center and the alternate Emergency Operations Center; exercise; training; and planning to develop and enhance protocols for Citizen Corps.

(See Attachments)


CHIEF ADMINISTRATIVE OFFICER'S REPORTREFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR**ACTION**

RECOMMENDATION

APPROVED AS REQUESTED**AS REVISED****APPROVED (AS REVISED):
BOARD OF SUPERVISORS**

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BY

DEPUTY COUNTY CLERK

AUDITOR-CONTROLLER

BY

No. 280

MARCH 11 2005

SEND 6 COPIES TO THE AUDITOR-CONTROLLER

THE HONORABLE BOARD OF SUPERVISORS
 HOMELAND SECURITY GRANT 2004
 MARCH 10, 2005
 ATTACHMENT A

COUNTY OF LOS ANGELES
 REQUEST FOR APPROPRIATION ADJUSTMENT
 CHIEF ADMINISTRATIVE OFFICE
 2004/05 FISCAL YEAR

SOURCES:

DEPT OF CORONER

INTRAFUND TRANSFER
 A01-ME-19150-6800
 \$275,000

DISTRICT ATTORNEY

INTRAFUND TRANSFER
 A01-DA-14030-6800
 \$169,000

DEPARTMENT OF HEALTH SERVICES

INTRAFUND TRANSFER
 A01-HS-20000-6800
 \$3,243,000

SHERIFF

INTRAFUND TRANSFER
 A01-SH-15682-6800
 \$8,261,000

OFFICE OF PUBLIC SAFETY

INTRAFUND TRANSFER
 A01-SY-16280-6800
 \$75,000

USES:

DEPT OF CORONER

SALARIES AND EMPLOYEE BENEFITS
 A01-ME-19150-1000
 \$78,000

SERVICES AND SUPPLIES
 A01-ME-19150-2000
 \$94,000

FIXED ASSETS - EQUIPMENT
 A01-ME-19150-6030
 \$103,000

DISTRICT ATTORNEY

SERVICES AND SUPPLIES
 A01-DA-14030-2000
 \$169,000

DEPARTMENT OF HEALTH SERVICES

SERVICES AND SUPPLIES
 A01-HS-20000-2000
 \$629,000

FIXED ASSETS - EQUIPMENT
 A01-HS-20000-6030
 \$2,614,000

SHERIFF

SALARIES AND EMPLOYEE BENEFITS
 A01-SH-15682-1000
 \$6,000

SERVICES AND SUPPLIES
 A01-SH-15682-2000
 \$6,530,000

FIXED ASSETS - EQUIPMENT
 A01-SH-15682-6030
 \$1,725,000

OFFICE OF PUBLIC SAFETY

SERVICES AND SUPPLIES
 A01-SY-16280-2000
 \$75,000

THE HONORABLE BOARD OF SUPERVISORS
HOMELAND SECURITY GRANT 2004
MARCH 10, 2005
ATTACHMENT B

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT
CHIEF ADMINISTRATIVE OFFICE
2004/05 FISCAL YEAR

SOURCES:

FIRE DEPARTMENT-EXECUTIVE BUREAU

CHARGES FOR SERVICES - MISCELLANEOUS SERVICES
DA1-FR-40129-9497
\$2,431,000

PUBLIC WORKS

CHARGES FOR SERVICES - MISCELLANEOUS SERVICES
N64-PW-47000-9497
\$123,000

USES:

FIRE DEPARTMENT-EXECUTIVE BUREAU

SALARIES AND EMPLOYEE BENEFITS
DA1-FR-40129-1000
\$457,000

SERVICES AND SUPPLIES
DA1-FR-40129-2000
\$292,000

FIXED ASSETS - EQUIPMENT
DA1-FR-40129-6030
\$1,682,000

PUBLIC WORKS

FIXED ASSETS-BUILDING AND IMPROVEMENTS
N64-PW-47000-6014
\$123,000

**2004 HOMELAND SECURITY GRANT
ITEMS IN EXCESS OF \$250,000**

DEPT	EQUIPMENT	UNIT COST	QTY	TOTAL COST
Sheriff	SWAT Van	\$250,000	1	\$250,000
Fire	Hazardous Materials Squad	\$500,000	1	\$500,000
Fire	CBRNE Cascade/Rehab System	\$400,000	2	\$800,000